



The Capitol Lofts  
711 Main Street  
Houston, Texas 77002  
713-777-7368

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THE CAPITOL LOFTS COUNCIL OF CO-OWNERS  
MEETING OF THE BOARD OF DIRECTORS  
Virtual Teleconference  
February 9, 2022 at 6:00 PM  
AGENDA

- **CONFIRMATION OF A QUORUM**
- **HOMEOWNER FORUM** – *In the interest of time we ask that all matters be limited to 3 minutes per owner*
- **CALL TO ORDER**
- **ADOPTION OF AGENDA**
- **CONSIDERATION OF PRIOR MEETING**
  - Meeting minutes from the January 12th, 2022 Board of Directors meeting
- **FINANCIAL REPORT**
  - Summary of financials ending January 2022. Reserve account is a depository account on a monthly basis. The account requires board vote to utilize funds.
- **MANAGER'S REPORT**
  - Water Valve replacement for individual units has been completed
  - Long Term and Short Term Parking option at the Star Parking Garage (Please see attached flyer for information)
  - Narrowed down quote to resealing windows on Main Street side. Approximate cost is \$2,900 plus \$75.00/window
  - Electricity Comparison – Please see charts provided
- **NEW BUSINESS**
  - 2022 Annual Meeting/ Election of Directors
    - a. Annual Meeting: Wednesday March 9<sup>th</sup>, 2022 @ 6:00 p.m.
    - b. Positions for Re-election: 2 Open Positions
    - c. 1<sup>st</sup> Notice of Annual Meeting and Election of Directors: To be sent 1/15/22
    - d. Nomination Forms:– Must be received by Wednesday 2/23/22
    - e. Voting Dates: 3/1/22 (noon) to 3/8/22 (noon)
- **OLD BUSINESS**
  - Discussions regarding changes to by-laws
    - a. Remove items that are technically 'rules' to a consolidated rules list outside of by-laws
    - b. Change length of officer terms to 3 yrs. to maintain more continuity
- **PROJECT HOPPER:**
  1. Contacting Internet Providers to obtain quotes to supply the building with high speed internet and telephone service

- **NEXT MEETING**
  - March 9, 2022 (Annual Meeting)
- **ADJOURNMENT**
- **EXECUTIVE SESSION** - *To Follow the Meeting of The Board of Directors*

# OFFSITE PARKING AGREEMENT WITH THE STAR PARKING GARAGE

**The Star Parking Garage by Parking Systems of America  
703 Fannin St**

Through Parking Systems of America and The Star Parking Garage, The Capitol Lofts is offering guest and long term parking.

**Guest (Prepaid) Parking:** \$8 for 16 hrs of parking (reservation required for discount)

Scan the QR code to make your reservation using Capitol Lofts portal.



**Long term lease options:**

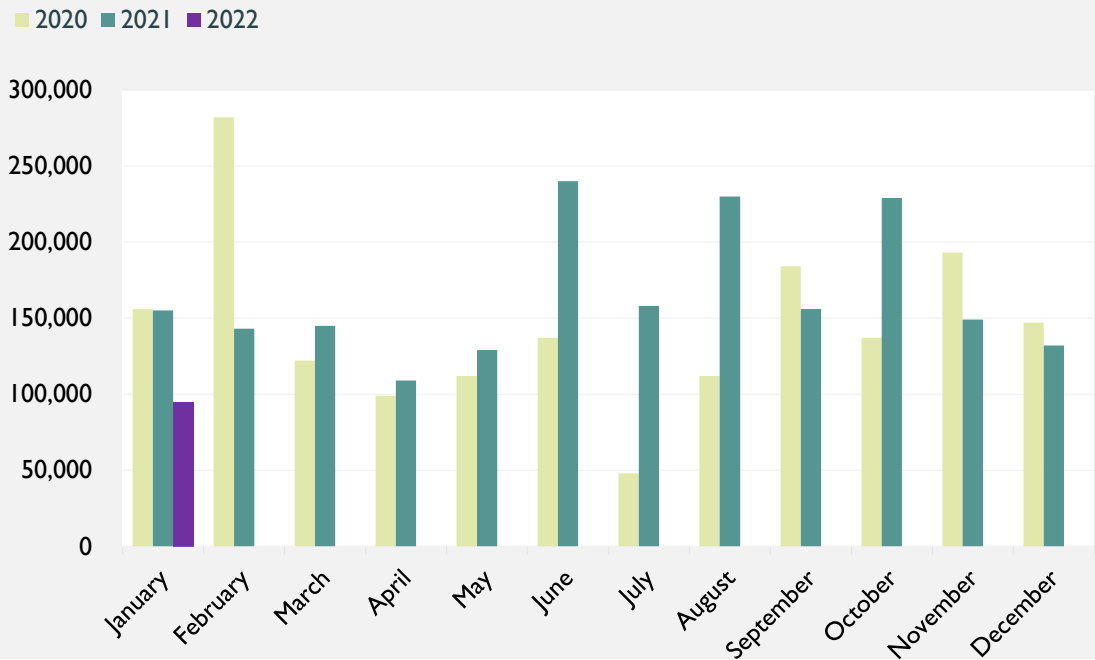
Lease Terms	Cost
1-3 months	\$175 (+ tax)
3-9 months	\$150 (+ tax)
9 months+	\$120 (+ tax)

Capital Lofts

# Water Usage

BUDGET TOTALS	January	February	March	April	May	June	July	August	September	October	November	December
2020	156,000	282,000	122,000	99,000	112,000	137,000	48,000	112,000	184,000	137,000	193,000	147,000
2021	155,000	143,000	145,000	109,000	129,000	240,000	158,000	230,000	156,000	229,000	149,000	132,000
2022	95,000											

## USAGE SUMMARY



# Electricity Usage

BUDGET TOTALS	January	February	March	April	May	June	July	August	September	October	November	December
2020	26,519	26,720	26,939	27,184	27,446	27,730	22,560	22,720	21,440	16,880	14,800	15,120
2021	14,720	12,960	13,440	14,720	14,800	18,240	22,762	22,452	21,416	17,025	13,260	11,813
2022	12,691	0										

## USAGE SUMMARY

■ 2020 ■ 2021 ■ 2022

