



The Capitol Lofts
711 Main Street
Houston, Texas 77002
713-777-7368

THE CAPITOL LOFTS COUNCIL OF CO-OWNERS
ANNUAL MEETING OF THE BOARD OF DIRECTORS
Virtual Teleconference
March 13, 2024, at 6:00 PM
AGENDA

- CONFIRMATION OF A QUORUM
- HOMEOWNER FORUM – *In the interest of time we ask that all matters be limited to 3 minutes per owner.*
- CALL TO ORDER
- ADOPTION OF AGENDA
- TREASURER’S REPORT
 - 4/2024 – 3/2025 Budget Approval
- SECRETARY’S REPORT
 - Meeting minutes from the March 2023 Board of Directors annual meeting.
- PRESIDENT’S REPORT
 - 2024 – 2025 Election Results
 - Board Positions
- NEXT MEETING
 - April 10, 2024
- ADJOURNMENT



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**THE CAPITOL LOFTS COUNCIL OF CO-OWNERS
ANNUAL MEETING OF THE BOARD OF DIRECTORS
Virtual Teleconference
March 8, 2023 at 6:00 PM
MINUTES**

- **CONFIRMATION OF A QUORUM**

Directors Present:

Jack Downes
Renee Rodriguez
Jason Sanford
Renee Rodriguez
Todd Early

In Attendance:

Daniel Kuehn – Boxer Property Management

- **HOMEOWNER FORUM**

Homeowners present (3):
Hanson (702) – Inquired on the building internet/phone
McLaughlin (503) – Listening in on meeting
Hughes (804) – Listening in on meeting

- **CALL TO ORDER**

The meeting was called to order at 6:05pm

- **ADOPTION OF AGENDA**

Motion to Approve the March 8, 2023 Agenda
Proposed by: Jack Downes
Seconded by: Renee Rodriguez

- **PRESIDENT'S REPORT**

Jack Downes discussed the reasoning for the increase in assessment dues

- **MANAGER'S REPORT**

Election of Directors Results:
Prior to the March 8th, 2023 Annual Meeting, the current Vice President, Michael Moore, resigned from the board. The term of Renee Rodriguez and interim board member, Jason Sanford, is set to expire on March 31, 2023. Boxer Property received Director applications and nominee forms, which were posted on the Vote HOA Now website. With 73.39% of votes received, Renee Rodriguez, Cody McLaughlin and Jason Sanford were elected to join the Board of Directors. Renee Rodriguez was appointed by the Board as Vice President, Cody McLaughlin was appointed to Treasurer and Jason Sanford was appointed Secretary.

- **NEXT MEETING**
 - April 12, 2023
- **ADJOURNMENT** - Meeting was adjourned at 6:14pm
- **EXECUTIVE SESSION** - *To Follow the Meeting of The Board of Directors*